

EVA VAN DIJK

**PROJECT COORDINATOR
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MOTIVATION LETTER

Dear Sophie,

In my view, a successful learning programme does not start with a schedule, but with one simple question: what do people need to move forward? That combination of listening, organising and developing is exactly what appeals to me about the position of **Learning & Development Project Coordinator** at GroeiKompas.

In my current position at Nova Learning, I coordinate learning projects from the initial idea through to implementation. I monitor schedules, coordinate with trainers and clients, and ensure that everyone involved knows what is expected of them. Recently, I supervised the development and launch of an internal learning programme for 250 employees. The first training sessions were ready within four months, and participants rated the programme an average of 8.4 out of 10.

What appeals to me about GroeiKompas is your belief that development is most effective when it connects with people's day-to-day work. Learning should not feel like yet another obligation, but like something that genuinely helps people progress. I enjoy turning development needs into programmes that are clear, practical and well organised.

My colleagues describe me as committed, reliable and someone who connects easily with others. I maintain an overview, ask questions when something is unclear and enjoy working with a wide range of people. At the same time, I take initiative and remain calm when plans change or several projects require attention at once.

I would be delighted to tell you more about my experience, ideas and motivation. Perhaps, during an introductory meeting, we will already discover which learning projects we could set in motion together.

Kind regards,
Eva van Dijk